

UTAH TELECOMMUNICATION OPEN INFRASTRUCTURE AGENCY (UTOPIA)

BOARD MEETING & PUBLIC HEARING MINUTES

JUNE 24, 2024

7:00 PM

UTOPIA FIBER OFFICES
5858 SOUTH 900 EAST
MURRAY, UTAH 84121

Board Members Present: Matt Dahl – Third Vice Chair, Midvale City

**Board Members Joining
Electronically:**

Alex Jensen – Chair, Layton City
Adam Cowie – First Vice Chair, Lindon City
Mayor DJ Bott – Brigham City
Bob Barnhill – Perry City
Ifo Pili – West Valley City
Jason Sant – Alternate, Payson City
Brenda Moore - Alternate, Murray City

Board Members Absent: Councilmember Jeff Lambson – Second Vice Chair, Orem City
Doug Hill – Fourth Vice Chair, Murray City
Bill Cobabe – Tremonton City
Councilmember Robyn Mecham – Centerville City
Councilmember Brett Christensen – Payson City
Mayor Denise Andreson – Cedar Hills, *Non-Pledging*

Officers Present: Roger Timmerman – UTOPIA Executive Director
Christa Evans – UTOPIA Secretary
Nicole Cottle – UTOPIA Government Affairs Director
Blaine Clegg – UTOPIA IT Manager

**Officers Joining
Electronically:** Jason Roberts – UTOPIA Chief Financial Officer
Kim McKinley – UTOPIA Chief Marketing Officer
Jeff Erwin – UTOPIA Chief Operating Officer

**Others Joining
Electronically:** Laura Lewis – Financial Advisor, Lewis Robertson & Burningham
Ben Bush – President, Voonami

1. WELCOME AND INTRODUCTIONS

The UTOPIA Board of Directors held a board meeting and public hearing on June 24, 2024. The meeting was live streamed to allow public viewing & comment. UTOPIA Chair, Alex Jensen (Layton City) called the meeting to order at 7:02 PM. He welcomed all attendees.

UTOPIA Total Votes Present: 336

Financial Decision Votes Present: 336

Utah Telecommunication Open Infrastructure Agency (UTOPIA) Board Meeting & Public
Hearing Minutes

June 24, 2024

UTOPIA Majority Vote: 279
UTOPIA 2/3 Vote: 371

Financial Decision Total Votes: 452
Financial Decision 2/3 Vote: 301

2. APPROVAL OF MINUTES – APRIL 8, 2024

- [LINK: Substance of matters proposed, discussed or decided](#)
- There was no discussion about the minutes.

ACTION: Matt Dahl (Midvale City) MOVED to approve the minutes from the UTOPIA Board Meeting held April 8, 2024. Adam Cowie (Lindon City) SECONDED the motion. A voice vote was taken - vote was unanimous.

3. PUBLIC HEARING

- **PUBLIC HEARING TO ALLOW PUBLIC COMMENTS REGARDING AMENDMENTS TO THE FISCAL YEAR 2024 BUDGET FOR UTAH TELECOMMUNICATION OPEN INFRASTRUCTURE AGENCY (UTOPIA)**
- [LINK: Substance of matters proposed, discussed or decided](#)

ACTION: DJ Bott (Brigham City) MOVED to open the public hearing regarding amendments to the UTOPIA FY 2024 Budget. Adam Cowie (Lindon City) SECONDED the motion. A roll call vote was taken - vote was unanimous.

- Item presented by Mr. Jason Roberts, UTOPIA Chief Financial Officer
- Five items included in budget revision:
 - Electronic Transaction Fees
 - Software and Maintenance Costs
 - Marketing Costs
 - Revenue and Expense for Materials Sold to Partners
 - Vehicle Purchases from UIA
- There were no public comments.

ACTION: Adam Cowie (Lindon City) MOVED to close the public hearing regarding amendments to the UTOPIA FY 2024 Budget. Brenda Moore (Murray City) SECONDED the motion. A roll call vote was taken - vote was unanimous.

4. CONSIDER APPROVAL OF RESOLUTION UT 24-03: APPROVING AMENDMENTS TO THE ANNUAL BUDGET FOR FISCAL YEAR 2024, COMMENCING JULY 1, 2023 AND ENDING JUNE 30, 2024

- [LINK: Substance of matters proposed, discussed or decided](#)
- This item was discussed during the public hearing.

June 24, 2024

ACTION: Adam Cowie (Lindon City) MOVED to approve Resolution UT 24-03 approving Amendments to the Annual Budget for Fiscal Year 2024, commencing July 1, 2023 and ending June 30, 2024. DJ Bott (Brigham City) SECONDED the motion. A roll call vote was taken - vote was unanimous.

5. PUBLIC HEARING

- **PUBLIC HEARING TO ALLOW PUBLIC COMMENTS REGARDING THE FISCAL YEAR 2025 BUDGET, INCLUDING A PROPOSED FEE INCREASE TO INTERNET SERVICE PROVIDERS, FOR UTAH TELECOMMUNICATION OPEN INFRASTRUCTURE AGENCY (UTOPIA)**
- [LINK: Substance of matters proposed, discussed or decided](#)

ACTION: Matt Dahl (Midvale City) MOVED to open the public hearing regarding the UTOPIA FY 2025 Budget. Adam Cowie (Lindon City) SECONDED the motion. A roll call vote was taken - vote was unanimous.

- Item presented by Mr. Jason Roberts, UTOPIA Chief Financial Officer
- Residential transport revenue includes a rate increase of \$4 per month on most popular products
- Currently seeking bond rating in UIA which could release debt service reserve funds, if released it is possible a bond will not be needed during FY 2025 and a rate increase will not be necessary
- Residential Transport Fees include projected additional revenue of ~\$250,000 related to Bountiful
- UIA Management fee paid to UTOPIA will be ~\$4.3 million
- Bountiful construction costs not included because they skew the numbers
- Increase in operating expenses is \$1.2 million, primarily due to increase in repair and maintenance costs & increase in marketing costs to get more subscribers for Bountiful and Yellowstone Fiber
- URS Tier 2 benefit requiring .7% contribution from employees will be covered by a bonus to employees
- Proposed COLA & Merit increase is a total of 4.5%
- Four new FTEs and one Marketing Intern
- City Loan Repayment will be \$4.6 million
- There were no public comments.

ACTION: Matt Dahl (Midvale City) MOVED to close the public hearing regarding the UTOPIA FY 2025 Budget. Ifo Pili (West Valley City) SECONDED the motion. A roll call vote was taken - vote was unanimous.

Utah Telecommunication Open Infrastructure Agency (UTOPIA) Board Meeting & Public
Hearing Minutes

June 24, 2024

6. CONSIDER APPROVAL OF RESOLUTION UT 24-04: APPROVING AN ANNUAL BUDGET FOR FISCAL YEAR 2025, INCLUDING A PROPOSED FEE INCREASE TO INTERNET SERVICE PROVIDERS, COMMENCING JULY 1, 2024 AND ENDING JUNE 30, 2025

- [LINK: Substance of matters proposed, discussed or decided](#)
- Item presented during the public hearing.

ACTION: Matt Dahl (Midvale City) MOVED to approve Resolution UT 24-04 approving an Annual Budget for Fiscal Year 2025, including a proposed fee increase to Internet Service Providers, commencing July 1, 2024 and ending June 30, 2025. DJ Bott (Brigham City) SECONDED the motion. A roll call vote was taken - vote was unanimous.

8. ADJOURN

- [LINK: Substance of matters proposed, discussed or decided](#)

There being no further business of the UTOPIA Board of Directors, the meeting & public hearing on Monday, April 8, 2024, was adjourned at 7:38 PM.

I hereby certify the foregoing to be a true and accurate record of the proceedings of this meeting of the UTOPIA Board of Directors.

Christa Evans, UTOPIA Secretary

Approved this 12th day of August, 2024